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PUBLIC MATTER

FILED

JAN 13 2015

STATE BAR COURT CLERK'S OFFICE
SAN FRANCISCO

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STATE BAR COURT
HEARING DEPARTMENT - SAN FRANCISCO

12 In the Matter of:) Case No. 14-N-05479
13 KATHERINE MELISSA TOWNLEY,) NOTICE OF DISCIPLINARY CHARGES
14 No. 226566,)
15 A Member of the State Bar)

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NOTICE - FAILURE TO RESPOND!

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**IF YOU FAIL TO FILE A WRITTEN ANSWER TO THIS NOTICE
WITHIN 20 DAYS AFTER SERVICE, OR IF YOU FAIL TO APPEAR AT
THE STATE BAR COURT TRIAL:**

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- (1) YOUR DEFAULT WILL BE ENTERED;
- (2) YOUR STATUS WILL BE CHANGED TO INACTIVE AND YOU WILL NOT BE PERMITTED TO PRACTICE LAW;
- (3) YOU WILL NOT BE PERMITTED TO PARTICIPATE FURTHER IN THESE PROCEEDINGS UNLESS YOU MAKE A TIMELY MOTION AND THE DEFAULT IS SET ASIDE, AND;
- (4) YOU SHALL BE SUBJECT TO ADDITIONAL DISCIPLINE. SPECIFICALLY, IF YOU FAIL TO TIMELY MOVE TO SET ASIDE OR VACATE YOUR DEFAULT, THIS COURT WILL ENTER AN ORDER RECOMMENDING YOUR DISBARMENT WITHOUT FURTHER HEARING OR PROCEEDING. SEE RULE 5.80 ET SEQ., RULES OF PROCEDURE OF THE STATE BAR OF CALIFORNIA.

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1 The State Bar of California alleges:

2 JURISDICTION

3 1. Katherine Melissa Townley ("respondent") was admitted to the practice of law in the
4 State of California on November 10, 2003, was a member at all times pertinent to these charges,
5 and is currently a member of the State Bar of California.

6 COUNT ONE

7 Case No. 14-N-05479
8 California Rules of Court, rule 9.20
9 [Failure to Obey Rule 9.20]

10 2. Respondent failed to file a declaration of compliance with California Rules of Court,
11 rule 9.20 in conformity with the requirements of rule 9.20(c) with the clerk of the State Bar
12 Court by September 17, 2014, as required by Supreme Court order no. S218360, in willful
13 violation of California Rules of Court, rule 9.20. (A true and correct copy of the rule 9.20 order
14 is attached hereto as Exhibit 1 and is incorporated by reference.)

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16 **NOTICE - INACTIVE ENROLLMENT!**

17 **YOU ARE HEREBY FURTHER NOTIFIED THAT IF THE STATE BAR
18 COURT FINDS, PURSUANT TO BUSINESS AND PROFESSIONS CODE
19 SECTION 6007(c), THAT YOUR CONDUCT POSES A SUBSTANTIAL
20 THREAT OF HARM TO THE INTERESTS OF YOUR CLIENTS OR TO
21 THE PUBLIC, YOU MAY BE INVOLUNTARILY ENROLLED AS AN
22 INACTIVE MEMBER OF THE STATE BAR. YOUR INACTIVE
23 ENROLLMENT WOULD BE IN ADDITION TO ANY DISCIPLINE
24 RECOMMENDED BY THE COURT.**

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26 **NOTICE - COST ASSESSMENT!**

27 **IN THE EVENT THESE PROCEDURES RESULT IN PUBLIC
28 DISCIPLINE, YOU MAY BE SUBJECT TO THE PAYMENT OF COSTS
INCURRED BY THE STATE BAR IN THE INVESTIGATION, HEARING
AND REVIEW OF THIS MATTER PURSUANT TO BUSINESS AND
PROFESSIONS CODE SECTION 6086.10.**

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Respectfully submitted,

THE STATE BAR OF CALIFORNIA
OFFICE OF THE CHIEF TRIAL COUNSEL

DATED: January 13, 2015

By: Jonathan Cesena
Jonathan Cesena
Deputy Trial Counsel



(State Bar Court No. 12-O-16835)

Frank A. McGuire Clerk

S218360

Deputy

IN THE SUPREME COURT OF CALIFORNIA

En Banc

In re KATHERINE MELISSA TOWNLEY on Discipline

The court orders that Katherine Melissa Townley, State Bar Number 226566, is suspended from the practice of law in California for two years, execution of that period of suspension is stayed, and she is placed on probation for three years subject to the following conditions:

1. Katherine Melissa Townley is suspended from the practice of law for the first six months of probation;
2. Katherine Melissa Townley must comply with the other conditions of probation recommended by the Hearing Department of the State Bar Court in its Order Approving Stipulation filed on March 5, 2014; and
3. At the expiration of the period of probation, if Katherine Melissa Townley has complied with all conditions of probation, the two-year period of stayed suspension will be satisfied and that suspension will be terminated.

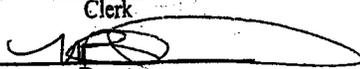
Katherine Melissa Townley must also comply with California Rules of Court, rule 9.20, and perform the acts specified in subdivisions (a) and (c) of that rule within 30 and 40 calendar days, respectively, after the effective date of this order. Failure to do so may result in disbarment or suspension.

Costs are awarded to the State Bar in accordance with Business and Professions Code section 6086.10 and are enforceable both as provided in Business and Professions Code section 6140.7 and as a money judgment. One-half of the costs must be paid with her membership fees for each of the years 2015 and 2016. If Katherine Melissa Townley fails to pay any installment as described above, or as may be modified by the State Bar Court, the remaining balance is due and payable immediately.

I, Frank A. McGuire, Clerk of the Supreme Court of the State of California, do hereby certify that the preceding is a true copy of an order of this Court as shown by the records of my office.

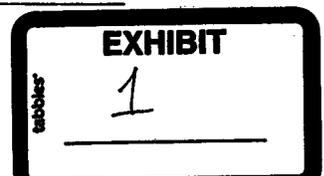
Witness my hand and the seal of the Court this

____ day of JUL - 9 2014 20____
Clerk

By: 

CANTIL-SAKAUYE

Chief Justice



DECLARATION OF SERVICE

by
U.S. CERTIFIED MAIL and U.S. FIRST-CLASS MAIL

CASE NUMBER(s): 14-N-05479

I, the undersigned, am over the age of eighteen (18) years and not a party to the within action, whose business address and place of employment is the State Bar of California, 180 Howard Street, San Francisco, California 94105, declare that:

- on the date shown below, I caused to be served a true copy of the within document described as follows:

NOTICE OF DISCIPLINARY CHARGES



By U.S. First-Class Mail: (CCP §§ 1013 and 1013(a))

- in accordance with the practice of the State Bar of California for collection and processing of mail, I deposited or placed for collection and mailing in the City and County of San Francisco.



By U.S. Certified Mail: (CCP §§ 1013 and 1013(a))



By Overnight Delivery: (CCP §§ 1013(c) and 1013(d))

- I am readily familiar with the State Bar of California's practice for collection and processing of correspondence for overnight delivery by the United Parcel Service ('UPS').



By Fax Transmission: (CCP §§ 1013(e) and 1013(f))

Based on agreement of the parties to accept service by fax transmission, I faxed the documents to the persons at the fax numbers listed herein below. No error was reported by the fax machine that I used. The original record of the fax transmission is retained on file and available upon request.



By Electronic Service: (CCP § 1010.6)

Based on a court order or an agreement of the parties to accept service by electronic transmission, I caused the documents to be sent to the person(s) at the electronic addresses listed herein below. I did not receive, within a reasonable time after the transmission, any electronic message or other indication that the transmission was unsuccessful.



(for U.S. First-Class Mail) in a sealed envelope placed for collection and mailing at San Francisco, addressed to: (see below)



(for Certified Mail) in a sealed envelope placed for collection and mailing as certified mail, return receipt requested,

Article No.: 7160 3901 9845 1536 1751 at San Francisco, addressed to: (see below)



(for Overnight Delivery) together with a copy of this declaration, in an envelope, or package designated by UPS,

Tracking No.: addressed to: (see below)

Table with 4 columns: Person Served, Business-Residential Address, Fax Number, Courtesy Copy to:
Row 1: Katherine Townley, Respondent; Katherine Townley, Law Office of Katherine Townley, P.O. Box 991769, Redding, CA 96099; Electronic Address; (empty)

via inter-office mail regularly processed and maintained by the State Bar of California addressed to:

N/A

I am readily familiar with the State Bar of California's practice for collection and processing of correspondence for mailing with the United States Postal Service, and overnight delivery by the United Parcel Service ('UPS'). In the ordinary course of the State Bar of California's practice, correspondence collected and processed by the State Bar of California would be deposited with the United States Postal Service that same day, and for overnight delivery, deposited with delivery fees paid or provided for, with UPS that same day.

I am aware that on motion of the party served, service is presumed invalid if postal cancellation date or postage meter date on the envelope or package is more than one day after date of deposit for mailing contained in the affidavit.

I declare under penalty of perjury, under the laws of the State of California, that the foregoing is true and correct. Executed at San Francisco, California, on the date shown below.

DATED: January 13, 2015

SIGNED:

Handwritten signature of Meagan McGowan
Meagan McGowan
Declarant